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#### **Purpose**

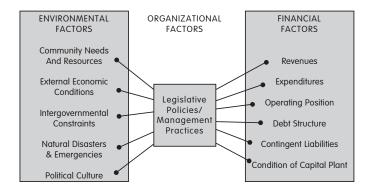
This financial trend analysis provides Scottsdale's citizens, elected officials, management, staff, and other stakeholders with information regarding existing and potential environmental, organizational, and financial problems that may impact the City's future fiscal health. As a useful management tool, it combines budgetary and financial information with economic and demographic data to create a series of local government indicators that can be used to monitor changes in the City's financial condition.

The analysis does not provide solutions to negative trends, nor does it provide a single number or index to measure the City's financial condition. When all of the financial indicators are considered together, interested stakeholders can gain a better understanding of the City's overall financial condition, i.e., similar to a credit rating agency analysis. Using this trend analysis and the framework of the financial policies adopted by City Council will enable management to strategically plan and budget, provide solutions to negative trends, and ultimately preserve the financial health of Scottsdale.

# **Organization**

The analysis, as designed by the International City/County Management Association (ICMA), encompasses three primary factors that affect the City's financial condition: environmental factors, organizational factors, and financial factors. These factors are divided into twelve categories that influence financial conditions. As the chart below illustrates, the factors are arranged as inputs and outputs to each other representing cause-and-effect relationships. The factors are interrelated and, taken collectively, represent an inventory of considerations when evaluating financial conditions.

#### FINANCIAL CONDITION FACTORS



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For this reason, the trend information, whether positive, negative or neutral, should be viewed collectively. A specific trend, if analyzed on its own, may provide a misleading representation of the City's financial condition. For example, the City's revenue per capita has decreased since fiscal year-ended June 2000. However, expenditures per capita and the community's ability to pay for services also need to be considered to determine an overall trend of the City's cost of operations exceeding future revenue streams.

The financial factors are separated into specific trend indicators. Scottsdale's financial policies, community needs and resources, overview of external economic conditions, and intergovernmental constraints are incorporated into the analysis. Other environmental and organizational factors cannot be quantified and, therefore, are not part of this analysis.

# **Executive Summary**

The 2002/03 fiscal year posed several significant challenges for Scottsdale's economy. The national and state leading economic indicators continued to fluctuate, underscoring the tenuous economic recovery. The economic uncertainties and the tentative nature of the economic rebound necessitated very conservative forecasting and budgeting practices.

The City of Scottsdale continued to benefit from favorable conditions, including a stable, diversified economic base and a desirable location for work, destination, and living. Low commercial vacancy rates, declining mortgage interest rates and the attractive developments within Scottsdale continued to bring high-end residential growth and commercial development. The City continued its commitment to targeting recruitment of industry segments that complement its existing business mix, including corporate headquarter and regional offices, high-tech, research and development, bio-med, and business and professional services.

From a long-term perspective, the nation's economy may be significantly affected by many factors, including geopolitical instability, a growing national debt, demands on Social Security as baby-boomers near retirement, and an upcoming presidential election. On the local front, the City of Scottsdale will face critical decisions regarding redevelopment and in-fill projects as the City reaches build out, a gradual slowing in population growth, which will impact distributions of state-shared revenues, a shifting of the City's economic base, as ample tax revenues derived from new growth will no longer be available, and intense competition from other communities in the region for quality of place.

The challenge for the future is the City's ability to absorb, within available financial resources, increasing operational costs associated with an increasing population base and demands for public services. The Financial Services staff will continue to closely monitor the City's financial trends. If action is required to address unfavorable trends, the Financial Services staff will alert the City Manager and the City Council in a timely manner and bring forward strategic options for their consideration.

The following is a summary of the financial factor categories and the general five-year trend for each respective indicator.

**Community Needs and Resources** - A growing population, a diverse and growing tax base, and growing personal income levels are positively contributing to the community's ability to pay for services and, therefore, the City's financial condition. The soft economy is still impacting tourism and business activity.

Indicator	Five-Year Trend
Population	Positive
Inflation	Neutral
Residential Development	Neutral
Hotel/Motel Occupancy Rates	Negative
Employment Base	Positive
Business Activity	Negative
Median Age	Neutral
Personal Income	Positive
Property Value	Positive

**Revenues -** Sales tax, property tax, and user fee revenue trends were mixed over the five-year trend period.

Indicator	Five-Year Trend
Revenue Per Capita	Negative
Elastic Revenue	Neutral
Property Taxes	Positive
Uncollected Property Tax	Neutral
Intergovernmental Revenues	Neutral
User Charge Coverage	Neutral
Restricted Revenue	Neutral

Introduction Introduction

**Expenditures -** Total operating expenditure increases reflect increased demands for public services associated with a growing population and increased maintenance requirements.

Indicator	Five-Year Trend
Expenditures Per Capita	Neutral
Employees Per Capita	Neutral
Fringe Benefits	Neutral

**Operating Position -** The operating position indicators reflect an overall solid financial base. Enterprise funds show positive earnings. A large portion of these fund balances is set-aside as economic stabilization and repair and replacement reserves. The City's liquidity remains strong.

Indicator	Five-Year Trend
General Fund Balance	Neutral
Enterprise Fund Earnings	Neutral
Liquidity	Positive

**Debt Structure** - Net direct debt per capita increases are due to bonds issued to pay for the five-year Capital Improvement Program. The City's increasing assessed valuation and, therefore, increasing tax base mitigates the increasing net direct debt per capita.

Indicator	Five-Year Trend
Net Direct Debt Per Assessed Value	ition Positive
Net Direct Debt Per Capita	Neutral
Net Direct and Overlapping Debt	Positive
Debt Service	Neutral
Debt Margin	Positive

**Contingent Liabilities** - The City's employee pension benefit obligations are fully funded. The fully funded pension status, unrestricted fund balances, and Risk Reserve are strong safeguards for the City's financial condition.

Indicator	Five-Year Trend
Pension Benefit Obligation	Neutral
Accrued Compensation Absences	Neutral
Self-Insurance	Neutral

**Condition of Capital Plant -** The City's maintenance and replacement of capital assets indicate prudent management practices. The City is maintaining capital investments rather than deferring maintenance costs for short-term benefits.

Indicator	Five-Year Trend
Maintenance Effort	Neutral
Capital Outlay	Neutral
Depreciation	Neutral

#### Sources

This financial trend analysis is based on publications of the International City Management Association (ICMA) on the evaluation of local government financial condition. The analysis draws on the expertise of governmental finance researchers, credit rating agencies, and the City's Financial Services staff. Trend indicators are based primarily on the City's economic base along with other external factors promulgated by such organizations as the Government Finance Research Center (GFRC), the National Advisory Council on State and Local Budgeting (NACSLB), the International City/County Management Association (ICMA), the Government Finance Officers Association (GFOA), Moody's Investors Service, Fitch Ratings, and Standard and Poor's Corporation.

The analytical techniques that are part of this evaluation system are similar to the analytical approaches used by the municipal credit rating industry. For example, certain indicators are adjusted for inflation, as measured by the Consumer Price Index (CPI), to yield constant dollars, thus representing the real growth or decline of the indicators. This technique can help the City analyze and interpret key financial, economic, and demographic trends and can provide management with information needed to improve the City's overall financial position and aid in the decision-making process. In order to ensure validity and consistency of the indicators, most data are tied to data published in the City's Comprehensive Annual Financial Report (CAFR). In addition, many indicators relate directly to information required by municipal credit rating agencies. The rating agencies, bond buyers, and other interested parties consider the annually published CAFR as the most reliable financial information source for the City. The City presents its CAFR in accordance with Generally Accepted Accounting Principles (GAAP) and in a consistent format as outlined by the GFOA.

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# **Financial Policies**

# City of Scottsdale's Comprehensive Financial Policies

The following City financial policies establish the framework for Scottsdale's overall fiscal planning and management. They set forth guidelines against which current budgetary performance can be measured and proposals for future programs can be evaluated. Scottsdale's publicly adopted financial policies reflect the City's commitment to sound financial management and fiscal integrity to the credit rating industry and prospective investors (bond buyers). The financial policies also improve the City's fiscal stability by helping City officials plan fiscal strategy with a consistent approach. Adherence to adopted financial policies promotes sound financial management, which can lead to improvement in City bond ratings and lower cost of capital. The City is in compliance with the comprehensive financial policies adopted by the Scottsdale City Council on May 19, 2003.

#### **Operating Management Policies**

- All departments will participate in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements. In order to ensure compliance with policy, sunset provisions will be required on all grant program initiatives and incorporated into other service plans, as appropriate.
- The budget process is intended to weigh all competing requests for City resources, within expected fiscal constraints. Requests for new, ongoing programs made outside the budget process will be discouraged.
- 3. Budget development will use strategic multi-year fiscal planning, conservative revenue forecasts, and modified zero-base expenditure analysis that requires every program to be justified annually in terms of meeting intended objectives ("effectiveness criteria") and in terms of value received for dollars allocated ("efficiency criteria"). The process will include a diligent review of programs by staff, management, citizens and City Council.

- 4. A Citizen Budget Committee will be created annually at the very beginning of the budget development process to serve in an advisory capacity in reviewing operating and capital budget recommendations from a departmental, program, and goals perspective. Specific roles of the Committee, and its composition, will be determined by the City Council.
- Revenues will not be dedicated for specific purposes, unless required by law or generally accepted accounting practices (GAAP). All nonrestricted revenues will be deposited in the General Fund and appropriated by the budget process.
- Current revenues will fund current expenditures and a diversified and stable revenue system will be developed to protect programs from short-term fluctuations in any single revenue source.
- 7. Addition of personnel will only be requested to meet program initiatives and policy directives, after service needs have been thoroughly examined and it is substantiated that additional staffing will result in increased revenue or enhanced operating efficiencies. To the extent feasible, personnel cost reductions will be achieved through attrition.
- 8. Enterprise (Water, Sewer, Solid Waste Management, and Airport) user fees and charges will be examined annually to ensure that they recover all direct and indirect costs of service and be approved by the City Council. Any unfavorable balances in cost recovery will be highlighted in budget documents. Rate adjustments for enterprise operations will be based on five-year fund plans.
- All non-enterprise user fees and charges will be examined annually
  to determine the direct and indirect cost of service recovery rate. The
  acceptable recovery rate and any associated changes to user fees
  and charges will be approved by the City Council.
- 10. Development impact fees, as permitted by state law, for capital expenses attributable to new development will be reviewed annually to ensure that fees recover all direct and indirect development-related expenses and be approved by City Council. Any unfavorable balances in cost recovery will be highlighted in budget documents.
- 11. Capital equipment replacement will be accomplished through the use of a "rental" rate structure. The rates will be revised annually to ensure that charges to operating departments are sufficient for operation and replacement of vehicles and other capital equipment (fleet, computers, phones and copier systems). Replacement costs will be based upon equipment lifecycle financial analysis.

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# **Financial Policies**

- 12. Grant funding will be considered to leverage City funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant monies will be budgeted in separate cost centers, and the service program will be adjusted to reflect the level of available funding. In the event of reduced grant funding, City resources will be substituted only after all program priorities and alternatives are considered during the budget process.
- 13. Balanced revenue and expenditure forecasts will be prepared to examine the City's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will be updated annually, focus on a three-year horizon, but include a five-year outlook.
- 14. Alternative means of service delivery will be evaluated to ensure that quality services are provided to our citizens at the most competitive and economical cost. Departments, in cooperation with the City Manager, will identify all activities that could be provided by another source and review options/alternatives to current service delivery. The review of service delivery alternatives and the need for the service will be performed annually or on an "opportunity" basis.
- 15. Cash and Investment programs will be maintained in accordance with the City Charter and the adopted investment policy and will ensure that proper controls and safeguards are maintained. City funds will be managed in a prudent and diligent manner with an emphasis on safety of principal, liquidity, and financial return on principal, in that order.
- 16. The City will follow an aggressive, consistent, but sensitive to the circumstances policy of collecting revenues to the limit of our ability. Collection policy goal will be for all adjusted uncollectible accounts to be no more than .5 of 1% of the total City revenue being adjusted for bad debts annually.

#### **Capital Management Policies**

17. A five-year Capital Improvement Plan will be developed and updated annually, including anticipated funding sources. Capital improvement projects are defined as infrastructure or equipment purchases or construction which results in a capitalized asset costing more than \$25,000 and having a useful (depreciable life) of two years or more.

- 18. The capital improvement plan will include, in addition to current operating maintenance expenditures, adequate funding to support repair and replacement of deteriorating infrastructure and avoidance of a significant unfunded liability.
- 19. Proposed capital projects will be reviewed and prioritized by a cross-departmental team regarding accurate costing (design, capital, and operating) and overall consistency with the City's goals and objectives. Financing sources will then be identified for the highest ranking projects.
- 20. Capital improvement lifecycle costs will be coordinated with the development of the Operating Budget. Future operating, maintenance and replacement costs associated with new capital improvements will be forecast, matched to available revenue sources and included in the Operating Budget. Capital project contract awards will include a fiscal impact statement disclosing the expected operating impact of the project and when such cost is expected to occur.
- 21. Dedicated two tenths of percent (.2%) privilege tax revenue for transportation improvements will be restricted to funding the planning, design, construction and acquisition costs associated with building, renovating, or enhancing capital projects for streets, highways, traffic control, transit and aviation and transportation improvement operating costs
- 22. Pay-as-you-go Capital Improvement Plan financing should account for a minimum of 25 percent of all capital improvement projects for each five-year planning period. Pay-as-you-go financing is defined as all sources of revenue other than City debt issuance, i.e., fund balance contributions, developer contributions, grants, endowments, etc.
- 23. Pay-as-you-go contributions up to 10% or \$500,000, whichever is less, may be authorized by City Council towards any single utility undergrounding improvement district. Any unused annual budget authorization may carryforward towards a maximum \$2 million appropriation for utility undergrounding capital projects that benefit the community as a whole.

#### **Debt Management Policies**

24. The City will seek to maintain and, if possible, improve our current bond rating in order to minimize borrowing costs and preserve access to credit.

# **Financial Policies**

- 25. An analysis showing how the new issue combined with current debt impacts the City's debt capacity and conformance with City debt policies will accompany every future bond issue proposal.
- 26. The City will communicate, and, where appropriate, coordinate with all jurisdictions with which we share a common tax base concerning our collective plans for future debt issues.
- 27. City Debt Service costs (GO, MPC, HURF, Revenue Bond, Mountain Preservation and Contractual Debt) should not exceed 25% of the City's operating revenue in order to control fixed costs and ensure expenditure flexibility. Improvement District (ID) and Community Facility District (CFD) debt service is not included in this calculation because it is paid by district property owners and is not an obligation of the general citizenry. Separate criteria have been established regarding ID and CFD debt policies.
- 28. General Obligation debt, which is supported by property tax revenues and grows in proportion to the City's assessed valuation and/or property tax rate increases, will be utilized as authorized by voters. Other types of voter-approved debt (e.g., water, sewer, and HURF) may also be utilized when they are supported by dedicated revenue sources (e.g., fees and user charges).
- 29. General Obligation debt issuances will be managed on an annual basis to match funds to Capital Improvement Plan cashflow requirements while being sensitive to the property tax burden on citizens. Careful management of bond issuances will allow the City to not exceed \$1.50 property tax per \$100 assessed value.
- 30. Municipal Property Corporation and contractual debt, which is non-voter approved, will be utilized only when a dedicated revenue source (e.g., golf course revenue, bed tax) can be identified to pay debt service expenses. The following considerations will be made to the question of pledging of project (facility) revenues towards debt service requirements:
  - a. The project requires monies not available from other sources.
  - b. Matching fund monies are available which may be lost if not applied for in a timely manner.
  - c. Catastrophic conditions.
  - d. The project to be financed will generate net positive revenues (i.e., the additional tax revenues generated by the project will be greater than the debt service requirements). The net revenues should not simply be positive over the life of the

- bonds, but must be positive each year within a reasonably short period (e.g., by the third year of debt service payments).
- 31. McDowell Mountain Preservation debt service will be funded by the dedicated .2% privilege tax. The City's privilege tax to debt service goal will be at least 1.5:1 for senior lien debt to ensure the City's ability to pay for preserve debt from this elastic revenue source.
- 32. Improvement District (ID) and Community Facility District \*(CFD) Bonds shall be permitted only when there is a general City benefit. ID and CFD bonds will be utilized only when it is expected that they will be issued for their full term. It is intended that ID and CFD bonds will be primarily issued for existing neighborhoods desiring improvements to their property such as roads, water lines, sewer lines, streetlights, and drainage.
  - a. Improvement District debt will be permitted only when the full cash value of the property, as reported by the Assessor's Office, to debt ratio (prior to improvements being installed) is a minimum of 3/1 prior to issuance of debt and 5/1 or higher after construction of improvements. Should the full cash value to debt ratio not meet the minimum requirements, property value may be determined by an appraisal paid for by the applicant and administered by the City. In addition, the City's cumulative improvement district debt will not exceed 5 percent of the City's secondary assessed valuation. Bonds issued to finance improvement district projects will not have maturities longer than ten years.
  - b. Community Facility District debt will be permitted only when the full cash value of the property, as reported by the Assessor's Office, to debt ratio (prior to improvements being installed) is a minimum of 3/1 prior to issuance of debt and 5/1 or higher after construction of improvements. In addition, the City's cumulative facility district debt will not exceed 5 percent of the City's secondary assessed valuation. The landowner/developer shall also contribute \$.25 in public infrastructure improvement costs of each dollar of public infrastructure improvement debt to be financed by the district.
- 33. Debt financing should not exceed the useful life of the infrastructure improvement with the average (weighted) bond maturities at or below ten years.

# **Financial Policies**

- 34. A ratio of current assets to current liabilities of at least 2/1 will be maintained to ensure the City's ability to pay short-term obligations.
- 35. Bond interest earnings will be limited to funding changes to the bond financed Capital Improvement Plan, as approved by City Council, or be applied to debt service payment on the bonds issued for construction of this plan.
- 36. Utility rates will be set, as a minimum, to ensure the ratio of revenue to debt service meets our bond indenture requirement of 1.2/1. The City goal will be to maintain a minimum ratio of utility revenue to debt service of 1.6/1 or greater, to ensure debt coverage in times of revenue fluctuations attributable to weather or other causes, and to ensure a balanced pay-as-you-go Capital Improvement Plan.

#### **Reserve Policies**

- 37. All fund designations and reserves will be evaluated annually for longterm adequacy and use requirements in conjunction with development of the City's balanced five year financial plan.
- 38. General Fund Stabilization Reserve of 10 percent of annual general governmental (General/HURF funds) operating expenditures will be maintained for unforeseen emergencies or catastrophic impacts to the City. Funds in excess of 10 percent, but not to exceed \$5 million, may be used for economic investment in the community when justified by the financial return to the City.
- 39. Debt Service Reserve will be funded with secondary property taxes, levied by City Council, sufficient to pay the bonded indebtedness for General Obligation bond principal and interest. A debt service sinking fund will be maintained to account for these restricted revenues and debt payments, as well as any additional debt amounts deemed to be advisable and necessary for any public or municipal purposes.
- 40. Water and Sewer Fund Reserves will be maintained to meet three objectives: 1) ensure adequate funding for operations; 2) to ensure infrastructure repair and replacement; and, 3) to provide working capital to provide level rate change for customers.
  - a. An Operating Reserve will be funded not to exceed 90 days of budgeted system operating expenditures to provide sufficient expenditure flexibility during times of unusual weather resulting in variations in average consumption and associated operating expenses.

- b. A Replacement and Extension Reserve will be maintained, per bond indenture requirements, to meet the minimum requirement of 2% of all tangible assets of the system to ensure replacement of water and sewer infrastructure.
- c. In addition, Working Capital will be funded based upon a multi-year financial plan to provide adequate cash for water and sewer capital improvements and to level the impact of rate increases upon our customers.
- 41. Solid Waste Management Reserve will be funded not to exceed 90 days of budgeted system operating expenditures to provide contingency funding for costs associated with solid waste disposal. Costs may include site purchase, technology applications, or intergovernmental investment to maximize the value of waste disposal activities.
- 42. Aviation Fund Reserve will be funded not to exceed 90 days of budgeted system operating expenditures to provide contingency funding for costs associated with airport operations. Costs may include site purchase, technology applications, or inter-governmental investment to maximize the value of airport activities.
- 43. Self-Insurance Reserves will be maintained at a level, which, together with purchased insurance policies, will adequately indemnify the City's property, liability, and health benefit risk. A qualified actuarial firm shall be retained on an annual basis in order to recommend appropriate funding levels, which will be approved by Council.
- 44. Fleet Management Reserve will be maintained based upon lifecycle replacement plans to ensure adequate fund balance required for systematic replacement of fleet vehicles and operational contingencies. Operating departments will be charged for fleet operating costs per vehicle class and replacement costs spread over the useful life of the vehicles.
- 45. Contingency Reserves to be determined annually will be maintained to offset unanticipated revenue shortfalls and/or unexpected expenditure increases. Contingency reserves may also be used for unanticipated and/or inadequately budgeted events threatening the public health or safety. Use of contingency funds should be utilized only after all budget sources have been examined for available funds, and subject to City Council approval.

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#### **Financial Reporting Policies**

- 46. The City's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- 47. An annual audit will be performed by an independent public accounting firm, with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).
- 48. The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.
- 49. The City's CAFR will also be submitted to the National Federation of Municipal Analysts (NFMA) Awards Program and to national repositories identified by the NFMA as a continuing commitment to disclose thoroughness to enable investors to make informed decisions.
- 50. The City's Budget will be submitted to the GFOA Distinguished Budget Presentation Program. The budget should satisfy criteria as a financial and programmatic policy document, as a comprehensive financial plan, as an operations guide for all organizational units and as a communications device for all significant budgetary issues, trends and resource choices.
- 51. Financial systems will maintain internal controls to monitor revenues, expenditures, and program performance on an ongoing basis.

External economic conditions relate to the macro economy and the impact on the City. Although the most relevant and measurable conditions are local economic indicators, state and national economic trends are also important as an early indicator of possible changes to the local economy. The following is an overview of some external economic conditions.

# Local Economic Conditions at the Close of Fiscal Year 2003

#### **Retail Sales**

Scottsdale's largest revenue source is sales tax generated from a well-balanced variety of business categories including automotive, construction, food stores, hotels/motels, department stores, retail stores, restaurants, utilities, and rentals. For the second consecutive year, the City of Scottsdale sales tax posted negative year-over-year growth in FY 2002/03, declining approximately 0.6 percent. This decline is approximately half a percent less than the 1.0 percent decrease in FY 2001/02. During FY 2002/03, shaky consumer confidence, rising unemployment, declining factory orders, and the Iraqi war all contributed to the weak economy. Of positive note, certain sales tax categories exhibited growth in FY 2002/03, including food stores up 3.2 percent, major department stores up 5.0 percent, and restaurants up 5.2 percent from the previous year.

## **Residential Activity**

Residential property value in Scottsdale increased to \$19.2 billion in FY 2002/03, up approximately 5.5 percent from \$18.2 billion in FY 2001/02. The number of dwelling units for residential construction increased slightly to 2,046 in FY 2002/03, up approximately 1.3 percent from 2,019 in FY 2001/02; respective residential construction value decreased to \$400.5 million in FY 2002/03, down approximately 11.7 percent from \$453.4 million in FY 2001/02.

# **External Economic Conditions**

#### **Commercial Activity**

Commercial property value in Scottsdale increased to \$7.3 billion in FY 2002/03, up approximately 9.0 percent from \$6.7 billion in FY 2001/02. The number of commercial construction permits decreased to 2,215 in FY 2002/03, down approximately 10.1 percent from 2,464 in FY 2001/02; respective commercial construction value decreased to \$199.2 million in FY 2002/03, down approximately 19.5 percent from \$247.4 million in FY 2001/02.

#### **Vacancy Rates**

Scottsdale's citywide vacancy rate was 16 percent at the end of FY 2002/03, which was below the Valley-wide average. The weighted average rent was 8.6 percent higher than the Valley-wide average, evidence that Scottsdale remains an attractive city to conduct business.

#### **Job Growth**

The City of Scottsdale recruited over 20 new target firms resulting in over 2,000 new jobs in FY 2002/03 with an average annual salary of \$62,000. The City benefited from population growth as well as higher income levels due to higher wage jobs. Major new employers to announce moves to Scottsdale in FY2002/03 include DHL Worldwide Express, Spectrum Financial Group, National Bank of Arizona-Corporate Headquarters, Del Webb Group, Atronic Americas, and Centex Homes.

#### **Employment**

Scottsdale is creating jobs faster than it is adding to its labor force and thus remains a net importer of labor. This creates employment opportunities for Scottsdale residents and creates a significant business component to the local tax base. Scottsdale's unemployment rate of 4.1 percent for fiscal year 2003 was lower than state and metropolitan Phoenix area levels.

#### **Tourism**

Tourism is one of Scottsdale's largest industries and is a significant contributor to the City's economy. Numerous resorts, country clubs, and convention facilities, as well as many hotels and motels, provide nearly 10,000 guest rooms and offer recreational facilities including golf courses, tennis courts, and swimming pools. More than 2,500 retail shops, boutiques, and galleries are located throughout the City and a selection of almost 400 restaurants is available. These services and facilities,

complemented by the mild winter climate, have made Scottsdale a popular vacation spot for tourists and winter visitors. Hotel occupancy tax receipts increased slightly by approximately 0.1 percent in FY 2002/03 compared to almost an 11.8 percent decrease in FY 2001/02.

#### **Outlook for 2003 and Beyond**

As we proceed into the City's fiscal year 2004/05 budget cycle, the primary question is how much of an economic recovery will Scottsdale, and the nation as a whole, experience. The current national economic forecast calls for accelerated economic growth that should carry into the 2004 calendar year. Areas of concern at the national and state level, however, include a continuing weak job market, slow manufacturing growth, wavering consumer confidence, and a sluggish tourism industry. These concerns cast shadows of doubt regarding the resilience, timing, and strength of Scottsdale's economic recovery.

Unfortunately, the City's economic fate is not completely under its control. Scottsdale is constrained by the imposition of other governmental units. These impositions affect both the City's ability to collect revenue and necessitate expenditures for regulatory items that do not necessarily provide a direct service to Scottsdale residents. The following is an overview of various intergovernmental constraints affecting Scottsdale's operations.

## **Property Tax - Expenditure Limit**

In Arizona, in response to California's Proposition 13, voters approved two measures to contain local government spending. By a Constitutional amendment the property tax was split into two distinct components, primary and secondary. The primary levy is limited as to amount and may be used for any purpose. The levy is limited to a two percent increase over the previous year's "maximum allowable levy" plus the addition of any new property not previously taxed. The secondary property tax is unlimited as to amount and can only be used to repay voter approved debt service. The City must notify the State by November 1st of the year before the tax is levied of any annexations in order for them to be included on the tax rolls. Any annexations after November 1st must wait until the following year to be included in the City's levy. In addition, cities have the right to levy property taxes to pay for the cost of involuntary tort judgments.

The State imposed expenditure limit uses actual payments of local revenues for fiscal year 1979-1980 as a base and adjusts the base year revenue by increases in population and the implicit price deflator. All expenditures not specifically excluded from the limitation are included in the total revenues subject to the expenditure limitation. Some of the items excluded from the limitation are Federal grants, debt service payments, and involuntary tort judgments. The City has a permanent exclusion for all of its capital improvement expenditures and a \$12.5 million change to the fiscal year 1979-1980 base, both of which were approved by a vote of the people at a normal election. Penalties for exceeding the expenditure limit include the loss of State-shared revenues in the fiscal year following the violation.

#### **State-Shared Revenues**

Scottsdale receives a share of monies collected by the State since cities and towns in Arizona are not permitted to levy an income tax. Scottsdale receives in excess of \$50 million as shared revenue from the State. Some money, such as State Shared Sales Tax and State Income Tax, are unrestricted as to use. Other revenues, such as Highway User Fuel Tax and Local Transportation Assistance Funds, are restricted to transportation purposes only.

In addition to the restrictions on use of these funds, there are also differing methods of distribution that could impact Scottsdale's revenue share. In some cases, United States Census figures are used to determine population. Other distribution method calculations are based on the county in which the revenue originated.

State income tax receipts are received by the City based on income earned two years prior to distribution. Therefore, State Income Tax to the City is forecast to decline as future receipts will be based on income earned during the recent recession. The City is forecasting State Income Tax revenue to drop by \$3.5 million in fiscal year 2003/04.

#### **Unfunded Mandates**

Increasing demands for government services and regulatory mandates at the Federal and State levels may result in the City incurring "unfunded mandates" (programs that cities are required to provide with no identified source of funding). Special interest groups may lobby the State Legislature for tax relief that in turn reduces revenue available to the City.

#### **Environmental Mandates**

Environmental issues continue to impact Scottsdale's budget. Many aspects of City business are affected by environmental mandates, particularly land acquisition, water, sewer, and refuse operations.

Scottsdale is required to comply with Federal and State regulations regarding treating storm water runoff, testing for drinking water chemicals, and underground storage tank leaks. The City must comply with State surface water quality standards, industrial pretreatment requirements, and non-hazardous liquid waste processes. In 2001, the Environmental Protection Agency adopted a maximum contaminant level for arsenic in drinking water. Current estimates to implement the new arsenic rule is approximately \$90 million. The plan to build the facilities to reduce arsenic levels proposes debt funding, which will avoid drastic fee increases and

# **Intergovernmental Constraints**

spread the impacts over time. The budget for 2003/04 was adopted with a 5% increase in water fees. The 1980 Groundwater Management Act requires the City to work toward eliminating the reliance on mined groundwater. Uses of Central Arizona Project (CAP) water, reclaimed water, and other programs to obtain other sources of water are costly.

The State of Arizona is under Federal mandate to clean up the air. The methods to accomplish cleaner air quality may financially impact the City. These methods might include requirements for cleaner running vehicles, mandatory no-drive days, alternative fuels and additional financial contributions to mass transit.

#### **Restricted Revenues**

Restricted revenue is legally earmarked for specific use as may be required by State law, bond covenants, or grant requirements. For example, the State of Arizona requires that gas tax revenue be used only for street maintenance or construction. As the percentage of restricted revenue increases, the City loses its flexibility to respond to changing conditions. The over dependence on restricted revenues makes the City's programs vulnerable to dictates by the funding agencies and may signal a future inability to at least maintain current service levels.

# **Bonding and Bond Capacity**

All General Obligation and Revenue bonds must be approved by a vote of the citizens. Additionally, the Arizona Constitution imposes limits on the principal amount of General Obligation bonds allowed to be outstanding at any point in time depending on the use of the bond proceeds. Subject to voter approval, bonds amounting to 20% of the assessed value of taxable property in the City can be issued for water, wastewater, artificial light, open space preserves, parks, playgrounds, and recreational facilities. The City is limited to 6% of the assessed value of taxable property for all other types of capital expenditures, such as transportation, public safety, and general governmental facilities. Bond capacity is the portion of the legal debt limit available for bonding.

Several different kinds of Revenue bonds are available to the City. Revenue bonds are not included in the 20% and 6% capacity calculation. These bonds generally carry a higher risk and, therefore, higher interest rates than General Obligation bonds that are supported by the full faith and credit of the City. Water & Sewer Revenue bonds are payable from the

# **Intergovernmental Constraints**

Water & Sewer System user charges. Highway User Revenue Fund bonds are payable from Highway User revenues. Both Water & Sewer Revenue bonds and Highway User Fund Revenue bonds require voter approval. The City also issues Municipal Property Corporation (MPC) bonds payable from excise taxes and Scottsdale Preserve Authority (SPA) bonds payable from a 0.2% sales and use tax that is dedicated to the purchase of property within the City's Preserve. Neither the MPC or SPA bonds require voter approval.

#### **Reporting Requirements**

State law requires that the City establish at least two funds - the General Fund for recording "general" City operations and the Highway User Reserve Fund (HURF), which records the monies from highway user revenues. In addition to these requirements, additional funds are established to respond to reporting requirements for Federal grants, bond rating agencies, and regulatory accounting agencies.

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Community Needs and Resources encompass various economic and demographic characteristics including population, employment, personal income, property value, and business activity. These indicators describe and quantify a community's wealth and economic condition. They provide insight into the community's collective ability to generate revenue relative to the community's demand for public services such as public safety, capital improvements, and social services.

Community needs and resources are all closely interrelated and affect each other in a continuous cycle of cause and effect. In addition, changes in these characteristics tend to be cumulative. These characteristics are the most difficult to formulate into indicators because the data is not easy to gather. The indicators detailed in this section represent only those for which data is reasonably available.

In addition to analyzing these indicators, the City may also want to study more subjective issues, such as economic geography, location advantages, and land-use characteristics, as they all relate to the City's ability to generate revenue and, therefore, provide convenient, efficient public services. Also important are the City's plans and potential for future development. The diversification of the commercial and industrial tax base should be considered for its revenue-generating ability, employment-generating ability, vulnerability to economic cycles, and relationships to the larger economic region. While difficult to quantify using indicators, this information is useful in evaluating the City's financial condition.

An examination of local economic and demographic characteristics can identify the following types of situations:

- A declining tax base and correspondingly, the community's ability to pay for public services.
- A need to shift public service priorities because of demographic changes in the community.
- A need to shift public policies because of a loss in competitive advantage of the City's businesses to surrounding communities or because of a surge in inflation or other changes in regional or national economic conditions.

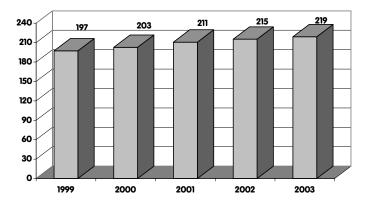
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#### **Description**

Changes in population can directly affect City revenues. Population level indirectly relates to such issues as employment, income, and property value.

#### **Analysis**

The City continued to experience steady population growth from fiscal years 1999 to 2003. A gradually increasing population trend is considered favorable. While population increases resulted in a higher demand for public services, the community's tax base and income levels grew over the same period. The increasing population may contribute to the City receiving a larger percentage of intergovernmental revenue that is distributed based on population growth.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Population	197	203	211	215	219
Percent Change	4.9%	2.8%	4.0%	2.2%	1.7%

Source: CAFR Table XIX.

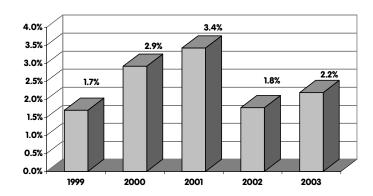
Calculation: (Current year less previous year)/Previous year (\*100)

#### **Description**

The Consumer Price Index (CPI) is probably the most widely recognized and used measure of the average change over time in the prices paid by consumers for goods and services. The CPI is based on a weighted average of prices for a market basket of goods from eight different groups: food and beverages, housing, apparel, transportation, medical care, recreation, education and communication, and other goods and services (tobacco and smoking products, haircuts and other personal services). Stability in changes in price level is generally beneficial and continued low rates of inflation indicate a positive trend.

#### **Analysis**

The rate of inflation over the measured period has been relatively low over the five-year period. After dropping to 1.8% in fiscal year 2002 due in part to the economic recession and weak labor markets, the inflation rate increased slightly to 2.2% in fiscal year 2003 due to a gradual economic rebound.



	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Consumer Price Index	164.5	169.3	175.1	178.2	182.1
Percent Change	1.7%	2.9%	3.4%	1.8%	2.2%
(Inflation Rate)					

Source: United States Bureau of Labor Statistics.

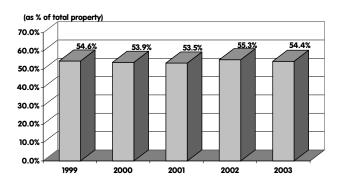
Calculation: (Current CPI less previous CPI)/Previous CPI (\*100)

#### **Description**

Generally, the net cost of servicing residential development is higher than the net cost of servicing commercial or industrial development. Under this set of circumstances, the ideal condition would be to have sufficient commercial and industrial development to more than offset the costs of the residential development. There are exceptions to this situation. For example, a high-density residential area occupied by middle-aged, wealthy families whose children have already left home, who are heavy consumers, and who look to the government for very few services can generate more revenues than service costs.

#### **Analysis**

Residential development as a percent of total property decreased in fiscal year 2003 as construction continued to falter and the City continued to move toward build-out. Two points to note: Custom home construction has risen to represent 70% of all single-family construction and the building permit valuation of custom homes averaged greater than 40% more than introduction (mass market) homes. Over the next five years, custom homes will grow to represent 80% of all new residential construction in Scottsdale and residential reinvestment will take on an increased share of residential development.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Assessed Value					
Residential Property	\$1,146,999	\$1,338,780	\$1,559,053	\$1,813,072	\$1,918,472
Assessed Value					
All Property	\$2,102,352	\$2,484,385	\$2,915,381	\$3,277,951	\$3,526,605
Percent Residential					
Development/Total Property	54.6%	53.9%	53.5%	55.3%	54.4%

Sources: FYE 1999-2001 State & County Abstract Class 5 & 6 (Secondary) Net Assessed Value FYE 2002-2003 CAFR Table Xb Class 3 and Class 4 Secondary Net Assessed Value

Calculation: (Assessed Value Residential/Assessed Value All Property)\*100

# **Hotel/Motel Occupancy Rates**

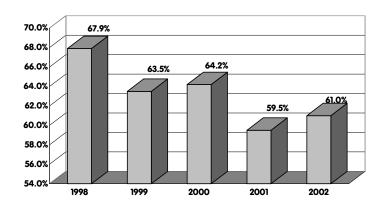
Community Needs and Resources

#### **Description**

If the economy is sluggish or declining, the demand for hotel and motel rooms can go down and occupancy rates may decrease. Conversely, a growing economy may lead to higher demand for hotel and motel room rentals and, therefore, higher occupancy rates. This indicator can provide early warning of more serious economic problems.

#### **Analysis**

Hotel/motel occupancy rates declined from calendar year 1998 to 1999, and experienced a slight recovery in 2000 as growth in demand for rooms outpaced the growth in room supply. Similar to other tourist destinations, the recession and September 11 terrorist attacks had negative impacts on both leisure and business travel to Scottsdale in calendar year 2001. Calendar year 2002 saw a minimal increase in travel, with the lingering pessimism of post September 11 and sharp cuts to business travel budgets due to the weak economy.



	CYE 12/98	CYE 12/99	CYE 12/00	CYE 12/01	CYE 12/02
Hotel/Motel Occupancy	67.9%	63.5%	64.2%	59.5%	61.0%
Percent Change	(5.8%)	(6.5%)	1.1%	(7.3%)	2.5%

Source: City of Scottsdale Office of Economic Vitality (Smith Travel Research).

Calculation: (Current year less previous year)/Previous year (\*100)

Note: Data is on a calendar year basis.

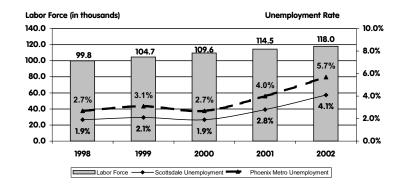
#### **Description**

Changes in the rate of employment of the community's citizens are related to changes in personal income and, accordingly, are a measure of and an influence on the community's ability to support its local business sector. A decline in employment base, as measured by lack of employment, can be an early warning signal that overall economic activity and governmental revenues may be declining.

Community Needs and Resources

#### **Analysis**

Scottsdale experienced a steady growth in the labor force from calendar years 1998 to 2002; the unemployment rate remained flat during the first three years and rose during calendar years 2001 and 2002. Similar to other Phoenix-Metropolitan Area cities, Scottsdale was adversely affected by the local and national recessions. However, Scottsdale's 2001 and 2002 unemployment rates were lower than the surrounding cities' unemployment rates and significantly lower than the State and national unemployment rates.



	CYE 12/98	CYE 12/99	CYE 12/00	CYE 12/01	CYE 12/02
Scottsdale Unemployment Rate	1.9%	2.1%	1.9%	2.8%	4.1%
Labor Force	99,800	104,700	109,600	114,500	118,000
Phoenix-Metro Unemployment Rate	2.7%	3.1%	2.7%	4.0%	5.7%
Source: Arizona Department of Economic	Security.				

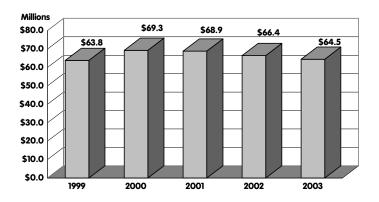
Note: Data is on calendar year basis.

#### **Description**

The level of business activity directly affects the City's financial condition by revenue sources such as sales tax receipts and indirectly to the extent that a change in business activity affects other demographic and economic areas such as employment base, personal income, or property values. Changes in business activity also tend to be cumulative, causing a positive or negative impact on all related factors such as employment base, income, and property value.

#### **Analysis**

During the past three fiscal years, the City experienced a decline from fiscal year 2000 in overall sales tax collections. The economic recession, terrorist attacks, uneasy consumer confidence, and decline in tourism negatively affected the City's sales tax collections.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Total Sales Tax Revenue	\$104,972	\$117,304	\$120,596	\$118,389	\$117,372
Consumer Price Index	164.5	169.3	175.1	178.2	182.1
Net Constant Dollar Sales Tax					
Revenue (Business Activity)	\$63,813	\$69,288	\$68,873	\$66,436	\$64,455

Sources: CAFR Table VI (Privilege Tax Plus Transient Occupancy Tax), U.S. Bureau of Labor Statistics for All Urban Consumers.

Calculation: Sales Tax/CPI (\*100)

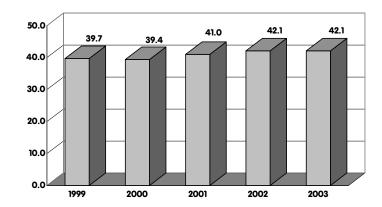
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#### **Description**

Median age of population may affect both City revenues and expenditures. Income of seniors in the form of social security and pension payments are not subject to tax and seniors tend to spend less than younger persons. Expenditures may be affected by seniors requiring higher public service costs, such as health and welfare, and families with young children demanding services for schools, recreational, and related programs.

#### **Analysis**

The median age of the City's population has slowly increased over the last five years and is within the midrange portion of the working age. Although no significant impact is expected on the City's tax revenue or expenditures for services based on this data, a continued increase in the median age of the City's population could become a concern for reasons mentioned above.



	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Median Age	39.7	39.4	41.0	42.1	42.1
Percent Change	1.5%	-0.8%	4.1%	2.7%	0.0%

Source: FYE 1999-2001 CAFR Table XVII. FYE 2002-2003 CAFR Table XIX.

Calculation: (Current less previous year)/Previous year (\*100)

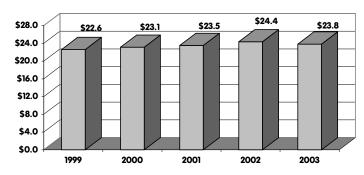
#### **Description**

Personal income is one measure of a community's ability to pay taxes. Generally, the higher the per capita income, the more property taxes, sales taxes, income taxes, and business taxes the City can generate. If income is distributed evenly, a higher per capita income will usually mean a lower dependency on governmental services, recreation, and welfare. A decline in per capita income results in loss of consumer purchasing power and can provide advance notice that businesses, especially in the retail sector, will suffer a decline that can ripple through the rest of the City's economy. Credit rating firms use per capita income as an important measure of a City's ability to meet its financial obligations.

#### **Analysis**

Per capita personal income increased during the overall measurement period, with a slight decrease in fiscal year 2003 due in part to a rising unemployment rate. The overall positive trend indicates that Scottsdale consumers have significant purchasing power and the ability to pay for public services.





_	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Personal Income (in millions)	\$7,338	\$7,938	\$8,684	\$9,345	\$9,502
Consumer Price Index	164.5	169.3	175.1	178.2	182.1
Population (in thousands)	197	203	211	215	219
Net Constant Dollar					
Personal Income (in 000s)	\$22.6	\$23.1	\$23.5	\$24.4	\$23.8

Sources: CAFR Table XIX, U.S. Bureau of Labor Statistics for All Urban Consumers

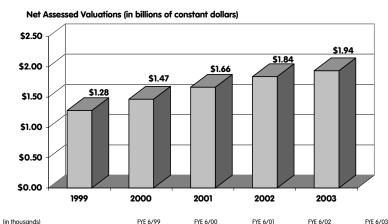
Calculation: (Per Capita Income \* Population)/CPI/Population \*100

#### **Description**

Property value is an important indicator since general property taxes account for approximately 12% of City operating revenue. With Scottsdale maintaining a relatively stable tax rate, higher aggregate property values generate greater property tax revenue. The net assessed value is used as an indicator of the City's aggregate property value on which the property tax rate is applied to compute City property tax revenue.

#### **Analysis**

Assessed valuation has experienced solid growth from fiscal year 1999 to 2003, which is a good indicator of the community's economic well-being and revenue base. This positive trend indicates that the community's tax base and its ability to pay for public services and capital projects are growing.



(III IIIOOSailas)	1112 0777	112 07 00	112 07 01	112 07 02	112 07 00
Net Assessed Valuations	\$2,102,352	\$2,484,385	\$2,915,381	\$3,277,951	\$3,526,605
Consumer Price Index	164.5	169.3	175.1	178.2	182.1
Net Constant Dollar					
Assessed Valuations	\$1,278.03	\$1,467.45	\$1,664.98	\$1,839.48	\$1,936.63
Percentage Change Net Constant	1.2%	14.8%	13.5%	10.5%	5.3%
Dellas Assessed Valuations					

Sources: FYE 1999-2001 CAFR Table XII, U.S. Bureau of Labor Statistics for All Urban Consumers. FYE 2002-2003 CAFR Table IX

Calculation: Net Assessed Value/CP

#### Revenues

Revenues determines the capacity of the City to provide services. Important issues to consider with respect to revenue are economic growth, diversity, reliability, flexibility, and administration. Under ideal conditions, revenue should be growing at a rate equal to or greater than the combined effects of inflation and expenditures. Revenue should be sufficiently unrestricted to allow for necessary adjustments to changing economic and operational conditions. Revenue should be balanced between elastic and inelastic sources with respect to economic base and inflation. Some revenue sources should grow with the economic base and inflation while others should remain relatively constant. Revenue should be diversified by source so as not to be overly dependent on residential, commercial, or industrial land uses, or external funding sources such as Federal grants or discretionary State aid. User fees should be regularly reevaluated to cover the full costs of services.

Analyzing the City's revenue structure will help to identify the following types of problems:

- Deterioration in revenue base.
- Internal procedures or legislative policies that may adversely affect revenue yields.
- Over dependence on obsolete or external revenue sources.
- Changes in tax burden.
- Lack of cost controls and poor revenue estimating practices.
- Inefficiency in the collection and administration of revenue.

Changes in revenue can be monitored by using the indicators detailed on the following pages.

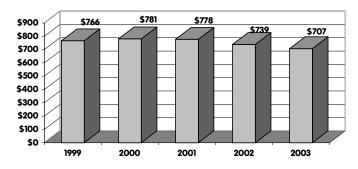
#### **Description**

Per capita revenue illustrates revenue changes relative to population changes. As population increases, it might be expected that the need for services would increase proportionately and, therefore, the level of per capita revenue should remain at least constant in real terms. If per capita revenue is decreasing, it would be expected that the City would be unable to maintain existing service levels unless it were to find new revenue sources or financial savings, assuming cost of service correlates to population.

#### **Analysis**

Net constant dollar revenue per capita (non-enterprise operations) increased in fiscal years 1999 and 2000 then decreased the next three fiscal years. Despite the decline in revenue for these fiscal years, public service levels have either increased or remained constant, indicating more effective resource utilization.

#### (in constant dollars)



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Operating Revenue	\$248,680	\$267,950	\$286,981	\$283,581	\$281,909
Consumer Price Index	164.5	169.3	175.1	178.2	182.1
Current Population	197	203	211	215	219
Net Constant Dollar					
Revenue Per Capita	\$766	\$781	\$778	\$739	\$707

Sources: FYE 1999-2001 CAFR Table II, U.S. Bureau of Labor Statistics for All Urban Consumers, CAFR Table XII. FYE 2002 - 2003 CAFR Table IV.

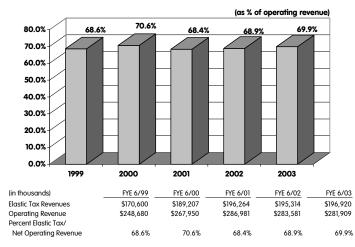
Calculation: Operating Revenue/CPI/Population (\*100)

#### **Description**

Elastic revenues are highly responsive to changes in the economy and inflation. As the economy grows and inflation increases, elastic revenues increase in approximately the same proportion, and vice versa. For example, sales tax revenues rise and fall with increases and decreases in retail sales and corresponding economic growth or retrenchment. Inelastic revenues, such as fixed license fees or user charges, are relatively unresponsive to changes in economic conditions. The following City revenues fall within the elastic revenue category: General Sales Tax, Transportation Sales Tax, McDowell Mountain Preserve Sales Tax, Transient Occupancy Tax (hotel/motel tax), State-Shared Sales Tax, State Revenue Sharing, Auto Lieu Tax, Highway User Revenue Fund Tax (fuel tax), State Shared Transit Revenue, Local Transportation Assistance Fund Revenue, and Development Permits and Fees.

#### **Analysis**

During the fiscal year 2002/03, Scottsdale experienced a 1% growth in elastic revenue collections as a percent of net operating revenue from the previous year. The City's elastic revenue collections continued to respond to the national, state and local economic struggles. Scottsdale's heavy reliance upon elastic revenue sources places a higher degree of risk upon the City's ability to maintain services during economic downturns.



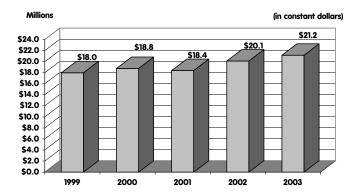
Sources: CARR Table II for FYE 1999-2001. CARR Table IV for FYE 2002-2003 and the Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds. Calculation: Elastic Tax Revenues/Operating Revenue (\*100)

#### **Description**

Property tax is an important revenue source to consider when evaluating financial condition. Property tax revenue represents the City's second largest revenue source next to City sales tax revenue. There are two main components of property tax. Primary property taxes are levied for maintenance and operations of the City and secondary property taxes are levied solely for debt retirement. In contrast to sales taxes, property taxes are relatively inelastic due to a State imposed two percent annual levy limitation on the primary property tax rate.

#### **Analysis**

Despite consecutive year property tax rate cuts, current year property tax revenue continues to increase, primarily due to assessed value growth and new construction being added to the tax roles. Property tax revenue may increase depending on future debt for capital improvements and changes in Scottsdale's primary and secondary tax rates.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Property Tax Revenue	\$29,619	\$31,786	\$32,208	\$35,859	\$38,582
Consumer Price Index	164.5	169.3	175.1	178.2	182.1
City of Scottsdale's Property Tax Rate*	1.5512	1.5704	1.4842	1.3768	1.1866
Constant Dollar Property Tax Revenue	\$18,005	\$18,775	\$18,394	\$20,123	\$21,187

Sources: CAFR Table VII Total Tax Collections, U.S. Bureau of Labor Statistics for All Urban Consumers, CAFR Table IXa. CAFR Tables IX and Xia for FYE 2002-2003.

Calculation: Property Tax Revenue/CPI (\*100)

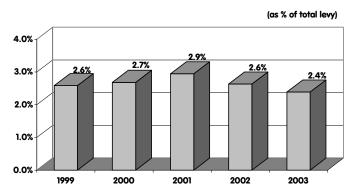
\*Property Tax Rates per \$100 Assessed Valuation

#### **Description**

A certain percentage of property taxes are not collected because of certain property owners' inability to pay, deficiencies in collection methods, policies and procedures, or a declining economy. The credit rating agencies consider an uncollectible rate of two or three percent per year normal. If the delinquency rate rises for two consecutive years or to more than five to eight percent, it may signal potential problems in the stability of the property tax base or collection methods.

#### **Analysis**

Maricopa County collects and distributes property taxes to the City. Uncollected property taxes as a percentage of the total property tax levy increased slightly over the measured period but have experienced a decrease in fiscal years 2002 and 2003, resulting in an overall neutral trend. The uncollected percentage is within bond rating agency benchmarks and does not signal an alarming trend. Maricopa County instituted improved collection procedures, which has improved collection rates.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Uncollected Property Taxes	\$783	\$879	\$960	\$952	\$935
Net Property Tax Levy	\$30,304	\$32,747	\$32,581	\$36,166	\$39,159
Percent Uncollected Property					
Taxes/Tax Levy	2.6%	2.7%	2.9%	2.6%	2.4%

Source: CAFR Table VII (Table IX FYE 2002-2003).

Calculation: Uncollected Property Taxes/Net Property Tax Levy (\*100)

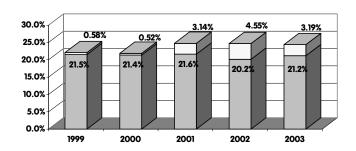
#### **Description**

Intergovernmental revenues are received from other governmental entities. An over dependence on intergovernmental revenues can have an adverse impact on financial condition due to restrictions or stipulations that the other governmental entity attaches to the revenue. The overriding concern in analyzing intergovernmental revenues is to determine whether the City is controlling its use of the revenues or whether these revenues are controlling the City.

#### **Analysis**

Generally, the City is not becoming overly dependent on intergovernmental revenue sources that, if reduced, could have an adverse impact on financial condition. Intergovernmental revenues (excluding grant revenue) as a percentage of operating revenues have remained relatively stable over the measurement period. Grant revenue as a percentage of operating revenue fluctuated and increased during fiscal years 2001 through 2003, relative to fiscal years 1999 and 2000. The increase is primarily attributable to receipt of grants for police and transportation programs.

(as % operating revenue)



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Intergovernmental Revenue	\$53,478	\$57,225	\$62,040	\$57,152	\$59,694
(Excluding Grant Revenue)					
Grant Revenue	\$1,442	\$1,401	\$9,014	\$12,892	\$9,001
Operating Revenue	\$248,680	\$267,950	\$286,981	\$283,581	\$281,909
Percent Intergovernmental of					
Gross Operating Revenue	21.5%	21.4%	21.6%	20.2%	21.2%
Percent Grant Revenue of	0.6%	0.5%	3.1%	4.5%	3.2%
Gross Operating Revenue					

Source: FYE 1999-2002 CAFR Table II, CAFR Exhibit C-4. FYE 2002-2003 CAFR Table IV and the Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds.

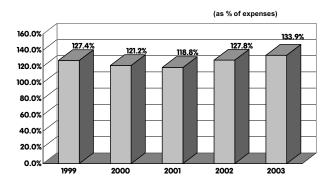
Calculations: Intergovernmental Revenues/Operating Revenues (\*100), Grant Revenues/Operating Revenues (\*100).

#### **Description**

User charge coverage refers to whether user fees and charges recover the cost of providing a service. Cost recovery from user fees and charges applies to the City's enterprise operations: water and wastewater, airport, and solid waste. User fees and charges are established in Enterprise Funds to promote efficiency by shifting payment of costs to specific users of services and to avoid general taxation. Moderate rate increases are included as part of the budget to offset increasing operating costs, mandated environmental standard compliance, and pay-as-you-go capital costs attributable to repair and replacement of infrastructure. Inflation increases and other factors may erode the user charge coverage ratio. Consequently, service costs, user fees and charges should be reviewed and adjusted where necessary to maintain cost recovery.

#### **Analysis**

On a combined basis (water and wastewater, airport, and solid waste), the user charge coverage ratio was declining before fiscal year 2002, but was still above 100%. Fee increases aided in the increase in coverage of operating expenses for the enterprise funds and increased the coverage rate to 133.9% in fiscal year 2003. Fees and user charges in excess of related service expenditures are planned for debt retirement, pay-as-you-go capital expenditures, or are retained in the fund for future repair and replacement and/or peaks in projected operating costs.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Fees and User Charges	\$92,807	\$99,524	\$104,566	\$109,566	\$112,288
Related Service Expenses	\$72,824	\$82,123	\$88,023	\$85,727	\$83,884
Percent Coverage User Fees/					
Enterprise Expenditures	127.4%	121.2%	118.8%	127.8%	133.9%

Source: FYE 1998-2001 CAFR Exhibit F-2 Total Operating Revenues and Expenses. FYE 2002-2003 Statement of Revenues, Expenses and Changes in Fund Net Assets - Proprietary Funds.

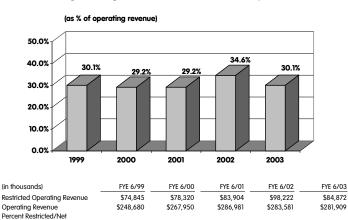
Calculation: Fees & User Charges/Related Service Expenses (\*100)

#### **Description**

Restricted revenue is legally earmarked for specific use as may be required by State law, bond covenants, or grant requirements. For example, the State of Arizona requires that gas tax revenue be used only for street maintenance or construction. As the percentage of restricted revenue increases, the City loses its flexibility to respond to changing conditions. The over dependence on restricted revenues makes the City's programs vulnerable to dictates by the funding agencies and may signal a future inability to at least maintain current service levels.

#### **Analysis**

During the period 1999 to 2001, restricted operating revenue as a percentage of total operating revenue decreased slightly. The restricted revenue experienced a large increase in the 2002 fiscal year as the elastic revenue sources, which comprise a majority of the operating revenue, decreased as a percentage of total operating revenue. In addition, the increase in restricted revenue primarily relates to increases in grant awards for buses and police programs. In fiscal year 2003, restricted operating revenue returned to a consistent level of recent years, resulting in an overall neutral trend for the five-year period. Scottsdale's restricted revenue is composed primarily of property taxes and special assessment collections, both of which are levied by the City and secured by real property, and the preserve and transportation portion of sales tax. The remaining restricted revenue is received from grants, gas tax revenue and lottery funds.



Sources: FYE 1999-2001 CAFR Exhibit A-2 Total Revenues of Special Revenue and Debt Service Funds Less Auto Lieu Tax Exhibit C-4, CAFR Table II. FYE 2002-2003 Combining Statement of Revenues, Expenditures, and Changes in Fund Balance for Non-Major Governmental Funds and General Obligation Bond Debt Service.

29.2%

29.2%

34.6%

30.1%

30.1%

Calculation: Restricted Operating Revenue/Operating Revenue (\*100)

# **Expenditures**

Expenditures are an approximate measure of the City's service output. Generally, the more the City spends in constant dollars, the more service it is providing. This reasoning does not account for service delivery efficiency and effectiveness.

The first issue to consider is the expenditure growth rate to determine whether the City is operating within its revenues. Since the City of Scottsdale is required to have a balanced budget, it would seem unlikely that expenditure growth would exceed revenue growth. Nevertheless, the City may balance its annual budget yet create a long-run imbalance in which expenditure outlays and commitments grow faster than revenues. Some of the more common ways in which this happens are to use bond proceeds for operations, use reserve funds, and defer maintenance on streets, buildings, or other capital stock, or by deferring funding of contingent liabilities. In each of these cases, the budget remains balanced but the long-run budget is developing a deficit.

A second issue to consider is the level of mandatory or fixed costs. This is also referred to as expenditure flexibility that is a measure of the City's freedom to adjust its service levels to changing economic, political, and social conditions. A city with a growing percentage of mandatory costs will find itself proportionately less able to make adjustments. As the percentage of debt service, matching requirements, pension benefits, State and Federal mandates, contractual agreements, and commitments to existing capital plant increase, the flexibility to make spending decisions decreases.

Ideally, the City will have an expenditure growth rate that does not exceed its revenue growth rate and will have maximum spending flexibility to adjust to changing conditions. Analyzing the City's expenditure profile will help identify the following types of problems:

- Excessive growth of overall expenditures as compared to revenue growth in community wealth.
- An undesired increase in fixed costs.
- Ineffective budget controls.
- A decline in personnel productivity.
- Excessive growth in programs that create future expenditure liabilities.

Changes in expenditures can be monitored by using the indicators detailed on the following pages.

Operating Revenue

#### **Expenditures**

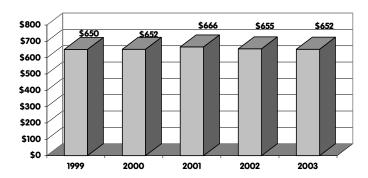
#### **Description**

Per capita expenditures reflect changes in expenditures relative to changes in population. Increasing per capita expenditures may indicate that the cost of providing services is outstripping the City's ability to pay, especially if spending is increasing faster than the City's property, sales, or other relevant tax base. If the increase in spending is greater than would be expected from continued inflation and cannot be explained by the addition of new services, it can be an indicator of declining productivity.

#### **Analysis**

Expenditures per capita (non-enterprise operations) increased for the period 1999-2001. Increases were due to the addition of new facilities and the award of police and transit grants to the City. For fiscal years 2002 and 2003, expenditures per capita declined slightly due to cost savings measures and rigorous budget development processes. During the measured period, public service levels have either increased or remained constant, indicating more effective resource utilization.

#### (in constant dollars)



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Operating Expenditures	\$211,051	\$223,734	\$245,924	\$251,142	\$259,960
Consumer Price Index	164.5	169.3	175.1	178.2	182.1
Current Population	197	203	211	215	219
Net Constant Dollar					
Expenditures Per Capita	\$650	\$652	\$666	\$655	\$652

Sources: CAFR Table XVI, CAFR Table XIX, U.S. Bureau of Labor Statistics for All Urban Consumers. For FYE 2002- 2003 CAFR Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds and Non-Major Funds.

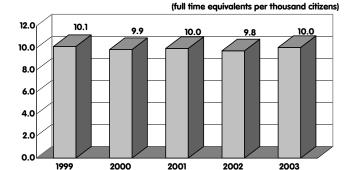
Calculation: Net Expenditures/CPI/Population (\*100)

#### **Description**

Personnel costs are a major portion of the City's operating budget. Plotting changes in the number of employees to population is a means to measure changes in expenditures. An increase in employees to population may indicate that expenditures are rising faster than revenues, the City is becoming more labor intensive, or that productivity is declining.

#### **Analysis**

Full Time Equivalents (FTEs) include full time, part time, and grant funded employees. The stable FTE ratio per 1,000 citizens' trend indicates personnel growth is not outstripping growth in public service levels. The trend suggests that the City is providing increased service levels while not becoming more labor intensive. Due to the economic slowdown, the City began evaluating all new positions authorized by the budget and those open due to attrition, prior to recruitment.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Full Time Equivalents	2.0	2.0	2.1	2.1	2.2
Population	197	203	211	215	219
Full Time Equivalents					
(FTE) Per 1,000 Citizens	10.1	9.9	10.0	9.8	10.0

Sources: City of Scottsdale Budget; CAFR Table XIX.

Calculation: FTE/Population (\*1000)

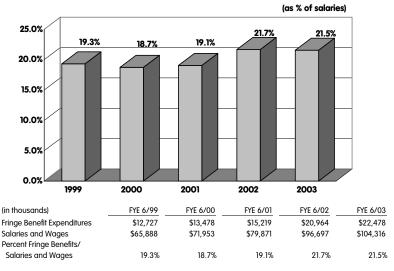
Expenditures

#### **Description**

Fringe benefits comprise a significant portion of operating costs. Direct fringe benefits requiring an immediate cash outlay include Social Security taxes, retirement system contributions, worker's compensation, life and health insurance, tuition reimbursement, and vehicle allowances. Indirect benefits, which include accumulated holiday, vacation, and sick leave, do not require immediate cash outlay but may require paying the opportunity cost of not having the work done or paying others to do the work.

#### **Analysis**

During the period 1999 to 2001, fringe benefits as a percent of salaries and wages remained consistent year to year. During the 2002 fiscal year, the ratio increased 2.6% from fiscal year 2001 and maintained this expenditure level in fiscal year 2003. The increase is attributable to increased health care costs, Social Security taxes and retirement contributions. The City's current percentage of fringe benefits to salaries and wages is comparable to industry benchmarks.



Sources: FYE 2002-2003 Payroll schedule with salaries and fringe benefits (establishes percent based on payroll input), FYE 1999-2001 CAFR Exhibit B-5 Plus Exhibit C-5 (Total personal services to be allocated to salaries & fringe benefits).

Calculation: Fringe Benefits/Salaries and Wages (\*100)

# **Operating Position**

Operating position refers to the City's ability to balance its budget on a current basis, maintain reserves for emergencies, and maintain sufficient cash to pay its bills in a timely basis.

During a typical year, a city will usually generate either an operating surplus, when revenues exceed expenditures, or an operating deficit, when expenditures exceed revenues. An operating surplus or deficit may be created intentionally as a result of a conscious policy decision or may be created unintentionally because it is difficult to precisely forecast revenues and expenditures. When deficits occur, they are usually funded from accumulated fund balances; when surpluses occur, they are usually dedicated to building prior years' fund balances or to funding future years' operations.

Reserves are built through the accumulation of operating surpluses. Reserves are maintained for the purposes of a financial cushion in the event of loss of a revenue source, economic downturn, unanticipated expenditure demands due to natural disasters, insurance loss, need for large-scale capital expenditures or other non-recurring expenses, or uneven cash flow.

Sufficient cash, or liquidity, refers to the flow of cash in and out of the City treasury. The City receives many of its revenues in large installments at infrequent intervals during the year. It is to the City's advantage to have excess liquidity or cash reserves as a cushion in the event of an unexpected delay in receipt of revenues, an unexpected decline or loss of a revenue source, or an unanticipated need to make a large expenditure.

An Analysis of operating position can help identify the following situations:

- Emergence of operating deficits.
- Decline in reserves.
- Ineffective revenue forecasting techniques.
- Ineffective budgetary controls.
- Inefficiencies in management of enterprise operations.

Changes in operating position can be monitored by using the indicators detailed on the following pages.

**Operating Position** 

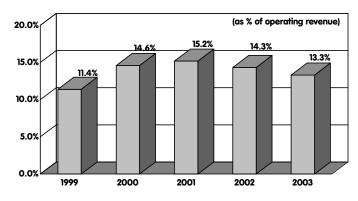
#### **Operating Position**

#### **Description**

The level of fund balances may determine the City's ability to withstand unexpected financial emergencies such as may result from natural disasters, revenue shortfalls, or steep rises in inflation. Fund balances may also determine the City's ability to accumulate funds for large-scale purchases without having to borrow.

#### **Analysis**

Scottsdale's unrestricted fund balance as a percent of operating revenue has fluctuated over the measured period. Much of the revenue growth attributable to the economic resurgence of the late 1990s was invested in City reserves to provide funding to maintain citizen services during catastrophic events or emergencies. Fund Balance includes the following reserves at 6/30/03: \$20.5 million Economic Stabilization Reserve. \$4.2 million Economic Investment Reserve, and \$2.5 Unreserved General Fund Balance. Despite the economic slowdown experienced in fiscal years 2002 and 2003, the unrestricted General Fund Balance as a percentage of operating revenue only declined 1.9%, from 15.2% to 13.3%.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Unrestricted Fund Balance	\$28,359	\$39,119	\$43,611	\$40,643	\$37,516
Operating Revenue	\$248,680	\$267,950	\$286,981	\$283,581	\$281,909
Percent Fund Balance/ Fund					
Operating Revenue	11.4%	14.6%	15.2%	14.3%	13.3%

Sources: FYE 1999-2001 General Fund Unreserved Fund Balance - Governmental Funds Balance Sheet and Table IV. Less Asset Transfer <\$33,720,000> planned for defeasance of Asset Transfer Debt

Calculation: Unrestricted/Operating Revenue (\*100)

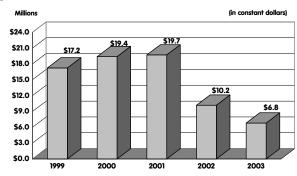
#### **Description**

Enterprises are expected to function as if they were a commercial "for profit" entity and supported by user fees as opposed to a governmental "not for profit" entity supported by taxes. In times of financial strain, a city can raise taxes to increase support for governmental programs. User fees and charges are established in Enterprise Funds to promote efficiency by shifting payment of costs to specific users of services and to avoid general taxation. Moderate rate increases are included as part of the budget to offset increasing operating costs, mandated environmental standard compliance, and pay-as-you-go capital costs attributable to repair and replacement of infrastructure. Positive operating results allow the Enterprise Funds to stabilize rates even in years where large capital expenditures must be made, e.g., the construction of a new plant.

**Enterprise Fund Earnings** 

#### **Analysis**

The decline in operating results in 2002 was due to investment earnings that decreased \$7.6 million dollars from the previous year. In addition, changes related to asset value and depreciation required by the implementation of Governmental Accounting Standards Board (GASB) Statement No. 34 in 2002, resulted in a reduction in net earnings from the previous year of \$9.5 million. Reduction in net earnings for fiscal year 2003 of \$3.4 million was attributable to additional reduced investment earnings of \$4.3 million related to the economic downturn.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Enterprise Operating Results	\$28,342	\$32,781	\$34,473	\$18,120	\$12,382
Consumer Price Index	164.5	169.3	175.1	178.2	182.1
Net Constant Dollar					
Enterprise Fund Earnings	\$17,229	\$19,363	\$19,688	\$10,168	\$6,800

Sources: CAFR Statement of Revenues, Expenses, and Changes in Fund Net Assets - Proprietary Funds - Increase in Net Assets for the FYE 2002-2003. FYEs 1998-2001 CAFR Exhibit A-4 - changes in fund balance. LLS Bureau of Labor Statistics for All Urban Consumers

Calculation: Enterprise Results/CPI (\*100)

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**Operating Position** 

#### **Description**

A measure of the City's short-run financial condition is its cash position. Cash position includes cash on hand and in the bank, as well as other assets that can be easily converted to cash, such as short-term investments. The level of this type of cash is referred to as liquidity. Liquidity measures the City's ability to pay its short-term obligations. Low or declining liquidity can indicate that the City has overextended itself in the long term.

#### **Analysis**

The liquidity ratio has demonstrated an overall positive trend over the past five years and has remained well over 100%, which would be termed a current account surplus. The liquidity ratio indicates that the City's ability to pay short-term obligation is excellent. In fiscal year 2003, the liquidity ratio declined to 179.1% due to higher debt service principal and interest payments for 7/1/03 than in previous fiscal years, which were accrued (\$6.7 million difference from fiscal year 2002/03), and deferral of Special Assessment Revenue for the new Bell Road II district (\$5.7 million difference from fiscal year 2002/03). The liquidity ratio otherwise would have been 212.0% without these recent debt service increases.

240.0% 188.5% 212.2% 214.9% 215.1% 179.1% 160.0% 80.0% 40.0% 1999 2000 2001 2002 2003

(cash & investments as % of current liabilities)

(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Cash and Investments	\$111,946	\$128,185	\$130,612	\$149,096	\$146,443
Current Liabilities	\$59,399	\$60,417	\$60,787	\$69,301	\$81,744
Percent Cash and Investments/					
Current Liabilities	188.5%	212.2%	214.9%	215.1%	179.1%

Sources: 1998-2001 CAFR Exhibit A-1 Cash & Short Term Investments Plus Investments for General, Special Revenue, & Debt Funds, CAFR Exhibit A-1 Total Liabilities (Less Due to General Fund for General, Special Revenue & Debt Funds). FYE 2002-2003 Balance Sheet - Governmental Funds and Non-Major Governmental Funds.

Calculation: Investments/Liabilities (\*100)

## **Debt Structure**

Debt structure is important because debt is an explicit expenditure obligation that must be satisfied when due. Debt can be an effective tool to finance capital improvements and to smooth out short-term revenue flows; however, its misuse can cause serious financial problems. Even a temporary inability to repay debt can result in loss of credit rating, increased borrowing costs, and loss of autonomy to State and other regulatory bodies.

The most common forms of long-term debt are general obligation, special assessment, and revenue bonds. When the City issues debt for capital projects, it must ensure that aggregate outstanding debt does not exceed the community's ability to pay debt service as measured by the property value or personal or business income.

Under the most favorable circumstances, the City's debt should be proportionate in size and growth to the City's tax base; should not extend past the useful life of the facilities which it finances; should not be used to balance the operating budget; should not require repayment schedules that put excessive burdens on operating expenditures; and should not be so high as to jeopardize the City's credit rating.

An examination of the City's debt structure can reveal the following conditions:

- Inadequacies in cash management procedures.
- Inadequacies in expenditure controls.
- Decreases in expenditure flexibility due to increased fixed costs in the form of debt service.
- Use of short-term debt to finance current operations.
- Existence of sudden large increases or decreases in future debt service.
- The amount of additional debt that the community can absorb.

Changes in debt structure can be monitored by using the indicators detailed on the following pages.

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# **Net Direct Debt Per Assessed Valuation**

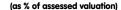
**Debt Structure** 

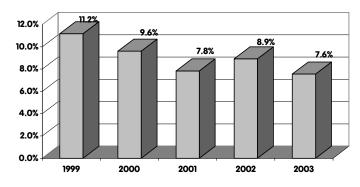
#### **Description**

Net direct debt is debt for which the City has pledged its "full faith and credit" less self-supporting (enterprise and preserve debt) and debt of overlapping jurisdictions (school districts and County). The assessed value is the most generally available measure of community wealth. Generally, long-term debt should not exceed the City's resources for paying debt service.

#### **Analysis**

The percent of net direct long-term debt as a percent of assessed valuation reflected an overall downward trend for the period 1999-2003. A growing city is expected to have associated debt burden to support its growing infrastructure needs. On average, assessed value growth outpaced net direct long-term debt growth over the measured period. This, coupled with growth in personal income, indicates the community's increasing ability to pay for the City's required debt obligations.





(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Net Direct Long-Term Debt*	\$177,894	\$176,815	\$164,750	\$221,677	\$217,393
Assessed Valuation	\$1,591,801	\$1,839,050	\$2,102,352	\$2,484,385	\$2,877,733
Percent Net Direct Debt/					
Assessed Valuation	11.2%	9.6%	7.8%	8.9%	7.6%

Sources: FYE 1998-2001 CAFR Table XII, CAFR Exhibit J-1. FYE 2002-2003 CAFR Table XIV and the Supplementary Schedule of Changes in Long-term Debt.

Calculation: Net Direct Long-Term Debt/Assessed Valuation (\*100)

# **Net Direct Debt Per Capita**

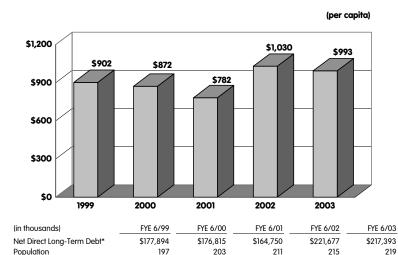
**Debt Structure** 

#### **Description**

The per capita measure illustrates how the growth in debt is changing relative to population changes. As population increases it would be expected that capital needs and the associated long-term debt would also increase. If long-term debt is increasing in the face of a stabilizing or declining population, debt levels may be reaching or exceeding the City's ability-to-pay.

#### **Analysis**

The level of net direct debt per capita decreased for the period 1999-2001 and reflected a rising trend in 2002 and 2003 due to the issuance of new general obligation debt approved by Scottsdale citizens. Assessed value growth exceeded net direct debt growth indicating the community's increasing ability to pay the obligations. A growing city is expected to have associated debt burden in order to finance infrastructure needs.



\$872

\$1.030

\$993

Source: FYE 1998-2001 CAFR Table XII, CAFR Exhibit J-1. FYE 2002 CAFR Table XIV and the Supplementary Schedule of Chanaes in Lona-term Debt.

\$902

Calculation: Net Direct Long-Term Debt/Population

Net Direct Debt Per Capita

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<sup>\*</sup> The City's Preservation General Obligation Bonds, Series 1999, 2001 and 2002, are excluded from Net Direct Long-Term Debt. The City intends to pay debt service on these bonds from the 0.2% McDowell Mountain Preserve sales tax approved by the voters in 1995.

<sup>\*</sup> The City's Preservation General Obligation Bonds, Series 1999, 2001 and 2002, are excluded from Net Direct Long-Term Debt. The City intends to pay debt service on these bonds from the 0.2% McDowell Mountain Preserve sales tax approved by the voters in 1995.

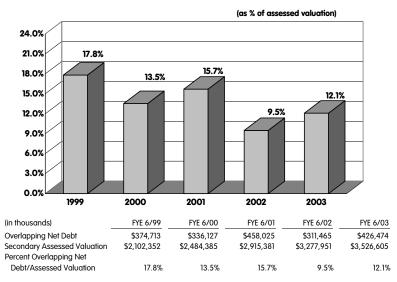
**Debt Structure** 

#### **Description**

Overlapping net debt is the net direct debt of all local government jurisdictions that is issued against a tax base within part or all of the geographic boundaries of the City. Examples of other jurisdictions that may overlap the City are Maricopa County, Maricopa County Community College District, Tempe, Paradise Valley, and Scottsdale school districts.

#### **Analysis**

The overlapping net debt as a percent of assessed valuation declined over the measurement period. The debt dropped in fiscal year 2002, due to the repayment of debt issuances by the school districts. On average over the measured period, assessed value growth outstripped overlapping debt growth – a positive trend.



Sources: FYE 1998-2001 CAFR Table XVI Total Overlapping Debt, CAFR Table XII. FYE 2002-2003 CAFR Table Xb and Table XVIII.

Calculation: Overlapping Debt/Secondary Assessed Valuation (\*100)

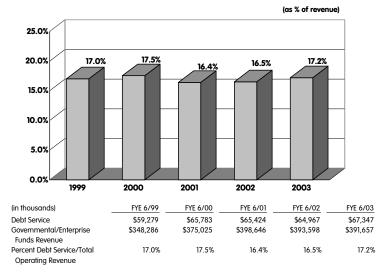
#### **Debt Structure**

#### **Description**

Debt service is defined as the amount of principal and interest that the City must pay each year on long-term debt plus the interest it must pay on direct short-term debt. As the debt service increases, it adds to the City's obligations and reduces the City's expenditure flexibility. Debt service can be a major part of the City's fixed costs and its increase may indicate excessive debt and fiscal strain.

#### **Analysis**

The level of debt service as a percent of Governmental and Enterprise Fund operating revenues has remained relatively constant over the measurement period. The increase in 2000 is the result of the final issuances of bonds authorized in the 1989 and 1992 bond elections and debt issued for mountain preservation. In relation, operating revenues showed a steady increase during the fiscal years 1999-2001 providing sufficient resources to meet debt service demands. During fiscal years 2002 and 2003, debt service expenditures increased due to the issuance of new debt and the decline in revenues related to the soft economy.



Sources: FYE 1998-2001 CAFR Exhibit A-3 (Debt Principal & Interest Governmental Funds)
Plus CAFR Exhibit A-6 (Debt Service & Reserves Enterprise Fund), CAFR Exhibit A-2 (Total Revenue
Governmental Funds Plus CAFR Exhibit A-4 (Total Revenue Enterprise Fund).

FYE 2002-2003 CAFR Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental

Funds Plus Debt Service and Reserve Actual Amounts - GAAP basis for all Enterprise Funds (Water, Solid Waste and Airport)
Amounts for Special Assessments, Scottsdale Mountain CFD, McDowell Mountain CFD, DC Ranch CFD, and Via Linda Road
CFD are not included.

Calculation: Debt Service/Operating Revenue (\*100)

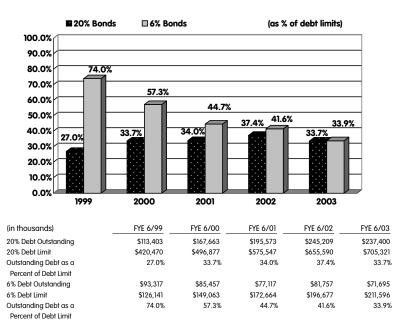
**Debt Structure** 

#### **Description**

Under Arizona law, cities can issue general obligation bonds up to an amount not exceeding specific debt limits. General obligation bonds issued for purposes of water, wastewater, artificial light, open space preserves, parks, playgrounds, and recreational facilities cannot exceed 20% of assessed valuation. General obligation bonds issued for all other purposes cannot exceed 6% of assessed valuation. The debt margin is that portion of the legal debt limit available for bonding.

#### **Analysis**

The percent of debt outstanding as a percent of the legal debt limit for the current years shows an overall rising trend for 20% bonds and a declining trend for 6% bonds. Both debt margins are favorable as the percent of debt outstanding is well within the debt limits, which indicates the City has available capacity to issue additional general obligation bonds.



Source: CAFR Table XIII (Table XV for 2002-2003) Net Outstanding Bonded Debt Subject to 20% Limit/6% Limit CAFR Table XIII (XV for 2002-2003) Debt Limit Equal to 20% Assessed Value/6% Assessed Value.

Calculation: Debt Outstanding/Debt Limit (\*100)

# **Contingent Liabilities**

A contingent liability is an existing condition or situation whose ultimate disposition may not be known or does not have to be paid until a future year and for which reserves have been set aside. A contingent liability is similar to debt in that it represents a legal commitment to pay sometime in the future. Due to the potential magnitude, if these types of obligations are permitted to grow over a long period of time, they can have a significant impact on the City's financial condition.

The contingent liabilities considered here are significant because they are not readily apparent in ordinary financial records, making it difficult to assess their respective impacts. Additionally, the contingent liabilities build up gradually over time making it difficult to notice them until the problem is severe.

An Analysis of the City's contingent liabilities can reveal the following:

- An increase in the City's pension liability.
- Inadequacies in pension plan contributions, pension system assets, and whether the investment earnings are keeping pace with the growth in benefits.
- An increasing amount of unused employee vacation and sick leave.
- Inadequacies of City policies for payment of unused vacation and sick leave as compared to the City's ability to pay.
- An increase in the amount of lawsuits and other claims against the City.

Changes in contingent liabilities can be monitored by using the indicators detailed on the following pages.

# **Pension Benefit Obligation**

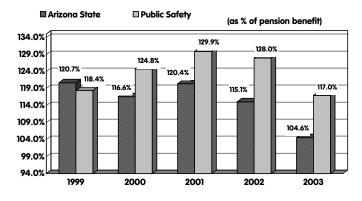
**Contingent Liabilities** 

#### **Description**

Pension plans represent a significant expenditure for the City. There are two basic ways to fund the pension plans: 1. Fund them when benefits need to be paid (pay-as-you-go) or 2. Fund them as benefits accrue and reserve the cash for when the benefits will have to be paid (full funding). The State of Arizona administers the pension plans, which cover City employees and have required employee and employer contributions in order to fully fund all pension benefit obligations.

#### **Analysis**

The Arizona State Retirement Plan and the Public Safety Retirement Plan pension benefit obligations have been fully funded over the measured period. This trend is favorable and considered even more so because the obligation is funded greater than 100%. The decline in 2002 and 2003 can be attributed in part to the downturn in the economy, resulting in reduced returns on investments.



Percent of Pension Benefit					
Obligation Funded	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Arizona State Retirement Plan					
(Other Employees)	120.7%	116.6%	120.4%	115.1%	104.6%
Public Safety Retirement Plan					
(Police Employees)	118.4%	124.8%	129.9%	128.0%	117.0%

Sources: The Arizona State Retirement System Comprehensive Annual Financial Report Schedule of Funding Progress, Public Safety Personnel Retirement System Comprehensive Financial Report Schedule of Funding Progress.

# **Accrued Compensated Absences**

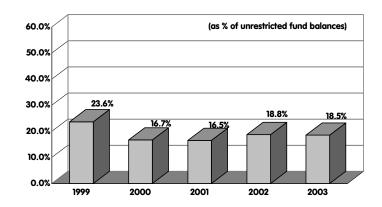
Contingent Liabilities

#### **Description**

Accumulated unpaid vacation is accrued in governmental and proprietary funds. These accumulated employee benefits are payable to the employee, subject to certain limitations, and represent an unfunded, long-term liability to the City.

#### **Analysis**

The liability for compensated absences decreased as a percent of unrestricted general governmental fund balance for the fiscal years 1999-2001. An actuarial study was made during fiscal year 2002 to determine the actual liability of a provision in the City Code that allows long-term employees to use unused sick leave to pay insurance premiums after retirement. The resultant increase of 2.3% from the previous year reflects increased wages, health insurance costs and the aging employee population that is nearing retirement.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Compensated Absences	\$7,073	\$7,880	\$8,592	\$12,455	\$11,495
Unrestricted Governmental					
Fund Balances	\$29,908	\$47,156	\$52,011	\$66,418	\$62,069
Percent Compensated					
Absences/Unrestricted					
Governmental Fund Balances	23.6%	16.7%	16.5%	18.8%	18.5%

Sources: CAFR Note Long Term Debt Balance at June 30 CAFR Statement of Revenues, Expenditures and Changes in Fund Balance Unreserved General Fund Plus Special Revenue Less Asset Transfer <\$33,720,000>\*.

Calculation: Uncompensated Absences/Fund Balance (\*100)

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<sup>\*</sup>Municipal Property Corporation Asset Transfer Bonds.

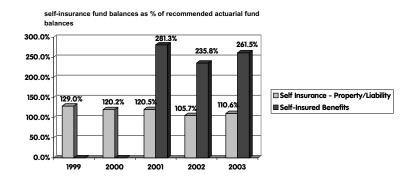
**Contingent Liabilities** 

#### **Description**

The City is contingently liable with respect to lawsuits and other claims incidental to the ordinary course of its operations. These contingent liabilities are to be paid from the fund balance established for self-insurance purposes. The City receives an actuarial study each year that outlines the recommended actuarial fund balance based on an estimate of outstanding losses. The self-insurance fund balance should be at a level sufficient enough to cover all estimated outstanding losses. In other words, the self-insurance fund balance ratio should be at least 100% of the recommended actuarial fund balance.

#### **Analysis**

The self-insurance fund balance trend is positive for both property/liability and self-insured employee benefits and continued to exceed the recommended actuarial fund balance by 110.6% and 261.5%, respectively, in fiscal year 2003.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Self-Insurance Property/Liability	\$9,489	\$10,161	\$12,229	\$11,177	\$12,201
Recommended Fund Balance	\$7,354	\$8,457	\$10,148	\$10,577	\$11,035
Percent Liability Coverage	129.0%	120.2%	120.5%	105.7%	110.6%
Self-Insured Employee Benefits	n/a	n/a	\$4,768	\$4,273	\$5,180
Recommended Fund Balance	n/a	n/a	\$1,695	\$1,812	\$1,981
Percent Liability Coverage	n/a	n/a	281.3%	235.8%	261.5%

Sources: City of Scottsdale Financial Services Department.

Actuarial Fund Balance based on Actuarial Study prepared by Advanced Risk Management Techniques, Inc for General Liability and Willis for Self-Insured Benefits.

In the fiscal year ended June 30, 2001, the City began recording the self-insured benefits in the self-insurance fund.

Calculation: Self Insurance Fund Balance/Recommended Actuarial Fund Balance (\*100)

# **Condition of Capital Plant**

The bulk of the City's wealth is invested in its physical assets or capital plant – seventy-five percent of its streets, buildings, utility network, and equipment. If these assets are not maintained in good condition or if they are allowed to become obsolete, the result is often a decrease in the usefulness of the assets, an increase in the cost of maintaining and replacing them, and a decrease in the attractiveness of the City as a place to live or do business.

Cities often defer maintenance and replacement because it is a relatively painless short-run method to reduce expenditures and ease current financial strain. Continued maintenance deferral, however, can create serious long-term problems that become exaggerated because of the large sums of money invested in capital facilities.

The following are some of the problems associated with continued deferred maintenance:

- Creation of safety hazards and other liability exposures.
- Reduction in the residential and business value of the City.
- Decreased efficiency of equipment due to obsolescence and deferred maintenance.
- Increased costs of bringing the facility up to acceptable levels after continued maintenance deferral.
- Creation of a large unfunded liability in the form of a backlog in maintenance that can result in accelerated deterioration.

The indicators detailed in the following pages can monitor changes in the condition of capital plant.

Condition of Capital Plant

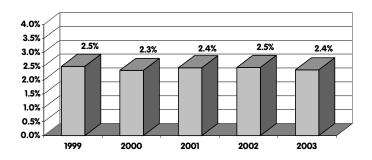
#### **Description**

The condition of the City's long-lived assets, such as buildings, is significant because of the tremendous cost and far-reaching consequence their decline can have on business activity, property values, and operating expenditures. Deferral of maintenance on the assets and their subsequent deterioration can create a significant unfunded liability. Maintenance expenditures should remain relatively constant in relation to the cost and nature of assets maintained. If the ratio is declining it may be a sign that the City's assets are deteriorating.

#### **Analysis**

Maintenance expenditures as a percent of building and improvement costs have remained consistent over the measured period. This trend is favorable as it indicates that the City's buildings and improvements are being maintained in good working condition and that the maintenance expenditures on a per unit basis are not increasing due to deterioration of the assets.

(as % of building cost)



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Maintenance Expenditures	\$6,165	\$5,945	\$6,307	\$6,489	\$6,579
Building & Improvements Costs	\$247,132	\$253,113	\$258,108	\$264,387	\$277,841
Percent Maintenance					
Expenditures/Building Costs	2.5%	2.3%	2.4%	2.5%	2.4%

Sources: Total Building Maintenance Division Expenses, CAFR Exhibit I-2 (1998-2001). FYE 2002-2003 Capital Asset Note - Governmental Activities - Buildings and Land Improvements.

Calculation: Maintenance Expenditures/Building and Improvement Costs (\*100)

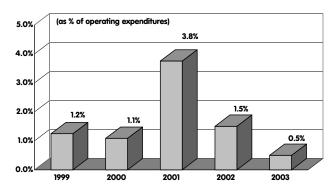
#### Condition of Capital Plant

#### **Description**

The expenditure for operating equipment, such as vehicles, radios, and computer and office equipment purchased from the operating budget is referred to as capital outlay. It includes equipment that will last longer than one year and costs more than \$5,000. Capital expenditures may remain constant or even decline in the short run as new and replacement equipment is purchased. If the decline persists over three years, it can be an indicator that capital outlay needs are being deferred, resulting in the use of obsolete equipment and the creation of an unfunded liability.

#### **Analysis**

Capital outlay expenditures as a percent of net operating expenditures decreased. The change is largely attributable to receipt of grants for bus acquisitions in fiscal year 2001. The prior year decreases were due in part to an increase in the capital outlay threshold from \$2,500 to \$5,000. The 1% decrease in capital outlay spending in fiscal year 2003 can be attributed to prudent budgeting and spending practices during tight economic times and declining revenue streams. Taking these adjustments into consideration, the trend indicates that operating equipment is being maintained in good condition, thus avoiding the use of obsolete and inefficient equipment and the creation of an unfunded liability.



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Capital Outlay	\$2,627	\$2,433	\$9,235	\$3,770	\$1,294
Operating Expenditures	\$211,051	\$223,734	\$245,924	\$251,142	\$259,960
Percent Capital Outlay/Net					
Operating Expenditures	1.2%	1.1%	3.8%	1.5%	0.5%

Sources: FYE 1998-2001 CAFR Exhibit B-5 Plus Exhibit C-5, CAFR Table XIV. FYE 2002-2003 Special Revenue and General Fund "Capital Improvement" expenditures - Statement of Revenue and Expenditures. Plus CAFR Table XVI.

Calculation: Capital Outlay/Operating Expenditures (\*100)

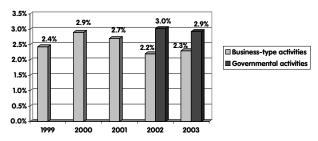
#### **Description**

Depreciation is the mechanism by which cost is associated with the use of a fixed asset over its useful life. Depreciation should remain a relatively stable portion of asset cost assuming older assets, which are fully depreciated, are removed from service and replaced with newer assets. If depreciation costs start to decline as a portion of asset cost, the assets are probably being used beyond their useful lives, the estimated useful lives had been initially underestimated, or the scale of operations was reduced.

#### **Analysis**

Depreciation expense has remained a stable portion of fixed asset costs, which indicates that assets are being fully depreciated and replaced with newer assets on a timely basis. This will prevent a large expense, in any one year, to replace outdated assets. In addition, for the fiscal year 2002, the City was required to adopt Governmental Accounting Standards Board Statement No. 34 which required the depreciation of all governmental assets. For the fiscal years 2002 and 2003, the depreciation expense related to these assets was 3.0% and 2.9%, respectively, which appears consistent in relation to the City's enterprise assets.

#### (depreciation expense as % of assets



(in thousands)	FYE 6/99	FYE 6/00	FYE 6/01	FYE 6/02	FYE 6/03
Business-type Activities					
Depreciation Expense	\$16,479	\$23,711	\$23,910	\$20,003	\$21,542
Fixed Asset Costs	\$678,275	\$816,774	\$886,280	\$907,875	\$936,661
Percent Depreciation Expense/					
Fixed Asset Costs	2.4%	2.9%	2.7%	2.2%	2.3%
Governmental Activities					
Depreciation Expense	-	-	-	\$82,278	\$83,363
Fixed Asset Costs	-	-	-	\$2,721,662	\$2,848,435
Percent Depreciation Expense/					
Fixed Asset Costs	0.0%	0.0%	0.0%	3.0%	2.9%

Sources: FYE 1998-2001 CAFR Exhibit A-4 Depreciation & Amortization Total Reporting Entity, CAFR Note 6 Fixed Assets -Summary Of Proprietary Funds - Enterprise and Internal Service before Accumulated Depreciation. FYE 2002-2003 - CAFR Notes to Financial Statements - Capital Asset section.

Note: With the implementation of Governmental Accounting Standard Board Statement No. 34 at June 30, 2002, the City is required to depreciate all governmental assets.

Calculation: Depreciation Expense/Fixed Asset Costs (\*100)